

MUKUNDAPURAM PUBLIC SCHOOL

A project of Mukundapuram Educational & Cultural Society Reg.No.395/2002
(Senior Secondary, Affiliated to CISCE, Aff. No. KE094)

Nadavaramba – 680 661

Mob +91 8138003666

Email: promps@manappuramschools.com

Web: www.manappuramschools.com



SCHOOL DIARY 2025 - 2026

Name :

Class : Section: Roll No:

House :

Class Teacher :



TELEPHONE

School Office: 9746791366

Principal: 8138001666
principalmps@manappuramschools.com

Administrator: 8086777741
adminmps@manappuramschools.com

Vice Principal: 8138094666
viceprincipalmps@manappuramschools.com

PRO: 8138003666
promps@manappuramschools.com

SCHOOL HOURS

8.20 a.m. to 2.40 p.m.

OFFICE HOURS

8.30 a.m. to 1.00 p.m.

1.30 p.m. to 4.00 p.m.

TIME FOR MEETINGS

Principal: 9.00 a.m. to 11.00 a.m. on school days
(By appointment)

Teachers: After 2.45 p.m. on school days
(With prior permission only)



Mukundapuram Public School is managed by Manappuram Foundation, CSR body of Manappuram Finance Ltd. The control of the school came under Manappuram Foundation during the Academic Year 2016-17. It is headed by **Sri. V.P. Nandakumar MD & CEO** of Manappuram Finance Ltd. Manappuram Foundation works with a vision to create healthy, educated and happy communities.

OUR VISION AND MISSION

Our Vision:

Our vision is to create empowered global citizens who have the requisite skills and fundamental competencies, with core values for humankind and our planet Earth.

Our Mission:

We provide exemplary educational services, emphasizing continual improvement complying with international standards, in order to mould eager young minds and ensure that they evolve into eternal learners.



STUDENT'S DATA

Name:.....

Class:.....Division:.....House:.....

Roll No.: Adm. No:

Date of Birth:

Blood Group:

Height: Weight:

Medication (If any):

Father's / Guardian's Name:

Residential Address:

.....

.....

Occupation:

Tel. No.:

Mother's Name:

Tel. No.:

Bus Pick up & Drop off Points:

Sibling : Class: Section:

Sibling : Class: Section:

Signature

Sign of Father/ Mother	Sign of Guardian

- N.B.: 1. This handbook must be brought to the school every day.**
2. Parent/ Guardian is requested to check the diary daily and duly sign it.



STATEMENT MADE BY THE PARENT

(School Copy)

(To be filled by THE PARENT in CAPITAL LETTERS only)

Student's Name: _____ House: _____

Admission No.: _____ Class & Section: _____

Date of Birth: _____ Blood Group: _____

Aadhaar Number: _____ APL/BPL: _____

Religion: _____ Caste: _____ Category: General/OBC/SC/ST

Father's Name: _____ Mobile: _____

Mother's Name: _____ Mobile: _____

Father's Occupation: _____

Mother's Occupation: _____

Permanent Address: _____

_____ Pin code: _____

Temporary Address (Parent/Guardian): _____

Emergency Contact Number 1: _____

Emergency Contact Number 2: _____

E-mail ID of Father: _____ Aadhaar No.: _____

E-mail ID of Mother: _____ Aadhaar No.: _____

Identification Mark: _____

Transportation: School/Private

(If School Transport) Bus No.: _____

If siblings are studying here:

Name: _____ Class: _____ Section: _____

Name: _____ Class: _____ Section: _____

Date: _____ Signature of Parent / Guardian: _____



DECLARATION

I have read all the rules and regulations of the school laid down in this Calendar, and I promise to abide by them and ensure that the rules framed in the interest of my ward, _____, studying in Std. _____, are followed in letter and spirit.

I shall regularly check my ward's calendar and will take necessary steps for the fulfilment of his/her duties.

Date: _____ Signature of Parent / Guardian: _____



OUR TEACHERS

Sl. No.	Name of Teacher	Qualifications
1	JIIKRISNA NG (Principal)	M.A. English, B.Ed., SET, CTETM.A. Counselling Psychology
2	R RESHMI (KG Coordinator)	M.Sc, PPTTC, MTTC
KINDERGARTEN		
3	SOBHA SIVARAMAN	B.A, Hindi Praveen, Montessori, D. Basic Counselling, DRM
4	SINI K G	B.A., NTTC, Montessori,
5	BHAVYA P T	M.A.,B. Ed.,Montessori, KTET
6	ROSY V P	NTTC, ALDI, Montessori
7	SHAIBA P K	B.A., TTC,Montessori
8	MINI P A	M.Com., NTTC, ADIMTTC
9	SREEVIDYA T U	B.A., MBA
10	SILPA C R	M.Com.
11	PRAJITHA K S	B.Sc., B.Ed.
12	SREEDHI K R	BCA, Montessori, DCE
13	VIJI THOMAS	B.Com, NTTC
14	ABI MANOOJA	B.A, Montessori
15	GOPIKA P	M.Sc.
16	ARYA P G	B.Sc., B.Ed., KTET
17	SHAHANAS SHABIL	B.Com., MBA, Montessori
DEPARTMENT OF ENGLISH		
18	RESHMA THAMPI (HOD)	M.A, B.Ed, KTET, SET, CTET, DCA
19	SHEEBA A X	M.A, PPTTC, Hindi Praveen
20	HARITHA K K	M.A., B.Ed.,KTET
22	BAPTISTA ELTON FRANCIS(CE)	B.Com., PG in Hospitality & Tourism Studies, C1 LEVEL Proficiency (British Council)
DEPARTMENT OF HINDI		
23	SALIJA A K (HOD)	M.A., B.Ed., KTET, DCE
24	REKHA T S	B.A.,B. Ed.
25	BEENA M R	M.Com., M.A., TTC



DEPARTMENT OF MALAYALAM		
26	SREEKALA P S(HOD)	M.A., B.Ed.
27	JEENA ANTONY K	B.Sc., B.Ed.
28	RAGI M R	M.A,B.Ed.
DEPARTMENT OF MATHEMATICS		
29	DHWANI JOSEPH (HOD)	M.Sc, B. Ed, LDRM, BCC,
30	SHIBI RAPHEL	ICWAI (Inter)
31	SMITHA JAYARAJ	B.Sc, B. Ed
		B.Sc, B. Ed
DEPARTMENT OF SCIENCE		
32	SHAKKEELA N A(HOD)	M.Sc, B. Ed, SET, D. Basic
33	PRIYA P	Counselling, LDRM
34	SREEDEVI T S	MSc, B. Ed, KTET
35	MENON VINITHA ANANDHAN	B.Sc, B. Ed
36	ASWATHY K G	MSc, B. Ed,CTET
37	GAYATHRI G	B.Sc, B. Ed, KTET
38	RAGI RAMAN (Lab Assistant)	M.Sc. B.Ed
		B.Sc. Physics
DEPARTMENT OF SOCIAL SCIENCE		
39	SMITHA M V(HOD)	M.A, B. Ed
40	BABITHA K N	M.A, B. Ed, KTET
41	ASHA VARGHESE	B.A, B. Ed
42	New Teacher (Commerce)	
43	SREEKALA P R (Commerce)	M. Com,
DEPARTMENT OF COMPUTER SCIENCE		
44	DALY AP	MCA
45	ANJU KC	M.Sc. IT
DEPARTMENT OF PHYSICAL EDUCATION		
46	New Teacher	Department of Art
47	NITHIN S KUMAR	MFA Applied Art
48	RESHMI REGHUNATH	DCE, KGCE
49	JYOTHIKA K B	M. A Mohiniyattam
50	SREEVIDHYA E (Librarian)	M.com, M.L.I.Sc
51	SHAIJI JOSE (Nurse)	General Nursing & Midwifery
52	New Faculty	Counsellor



School Advisory Committee – The Visionaries Guiding Our Journey

Sl. No	Name	Designation and Profile
1	Sri. P S Vidyadharan	Legendary music composer, Lyricist and Singer
2	Sri. RLV Ramakrishnan	Distinguished Classical Dancer and Choreographer (Bharatanatyam & Mohiniyattam)
3	Sri. Jo Paul Ancheri	International Football Player and Coach of Forca Kochi FC
4	Sri. V P Joy	Senior Executive Vice President, Reliance Industries Ltd. Secretary, Reliance Foundation School's Academic Council
5	Sri. Davinci Suresh	Celebrated Artist and Sand Sculptor



School Management Committee (SMC)

Sl. No	Member's Name	Occupation with Address	Designation in SMC
1	Mr. George De Das	CEO-Manappuram Foundation	Chairman SMC
2	Mrs. Jijikrishna N G	Principal - MPS	Secretary
3	Mr. Asok Kumar	Business	Parent (Member)
4	Mrs. Sanitha Ramesh	Home maker	Parent (Member)
5	Adv. Reena John N	Advocate	Parent (Member)
6	Mrs. Smitha M V	Teacher - MPS	Teacher (Member)
7	Mrs. Sheeba A X	Teacher - MPS	Teacher (Member)
8	Dr. Renjith P R	Human Resources Officer, Manappuram Finance	Member
9	Mr. Jomy P L	Director, Sensorium Centre for Advanced Learning	Member
10	Mrs. Bindu A L	CFO - Manappuram Finance	Member
11	Mr. Varna P	CS-Manappuram Foundation	Member
12	Mrs. Lalitha V	Administrator - MPS	Member
13	Mr. Sanoj Herbert	Secretary, MECS	Member
14	Mr. Linto K P	Director - M A Academy	Member
15	Mr. George Morely	GM, Academics Manappuram Foundation	Member
16	Mr. Johnson Kolankanny	Former Member, MECS	Member
17	Dr. Rani M J	Retd. Vice Principal, Sahridaya College	Member
18	Mr. O N Jayan Narayanan	Chartered Accountant	Member



PLEDGE

India is my country. /
All Indians are / my brothers and sisters. /
I love my country / and I am / proud of its /
rich and / varied heritage. / I shall always /
strive to be / worthy of it. / I shall give my parents, /
teachers / and all elders/respect and treat every one /
with courtesy. / To my country and my people /
I pledge my devotion. / In their well- being /
and prosperity alone / lies my happiness. /
Jai Hind

PRAYER SONGS

Showers of Blessings

There shall be showers of blessings
This is the promise of God;
There shall be seasons refreshing,
Sent from the Saviour above.
Showers of blessings
Showers of blessings we need;
Mercy drops 'round us are falling
But for the showers we plead.

You are with me

You are with me Wherever I go
Every moment Your life in me flows.
You're always there close by my side
You are there oh God both day and night.

You are with me in my mother's womb
You are with me in days of gloom.
You helped me stand against all odds
And you filled me with your strength oh God.



God, you are

God, you are
More precious than silver.
God, you are
More costly than gold.
God, you are
More beautiful than diamonds,
And nothing I desire
Compares with you.
Who can weigh the value
Of knowing you?
Who can judge the worth
Of who you are?
Who can count the blessings
Of loving you?
Who can say just how great you are?

Bind us together

Bind us together, God
Bind us together
With cords that cannot be broken
Bind us together, God
Bind us together
Bind us together in God

പ്രാർത്ഥന

അച്ഛനുമമ്മയ്ക്കും ആദ്യപ്രണാമം
ആചാര്യന്മാർക്കോ സൂര്യപ്രണാമം
ചങ്ങാതിമാർക്കും മറ്റുള്ളവർക്കൊക്കെയും
മംഗളം വിടരുന്ന സ്നേഹപ്രണാമം
സർവ്വസൃഷ്ടാവാം ജഗദീശാ പ്രണാമം
മാനവജന്മപിറവിക്കു നന്ദി
തൻമൂലപ്പാലിൽ കരുണയ്ക്കു നന്ദി
താലോലമാട്ടിയ കൈകൾക്കു നന്ദി



താരാട്ടുപാട്ടിനും കൂട്ടിനും നന്ദി
അക്ഷരപ്പുവിലെ തേനിനു നന്ദി
അറ്റമില്ലാത്തോരറിവിനു നന്ദി
മോഹങ്ങൾ തിരിനീട്ടും പുലരിക്കു നന്ദി
സ്നേഹാലയമീ പാരിനു നന്ദി
സ്നേഹാലയമാമീപാരിനു നന്ദി

2

എങ്ങുമെങ്ങും നിറയും വെളിച്ചമേ
എൻകരളിൽ കുടിയിരിക്കേണമേ
എന്റെ പാദം ഇടറാതിരിക്കുവാൻ
എന്നുമെന്നിൽ കൃപ ചൊരിയേണമേ
പൂവിലൂറുന്ന പുഞ്ചിരി നീയല്ലോ
പുസ്തകം തരും ജ്ഞാനവും നീയല്ലോ
പുല്ലുമാടവും പൂവണിമേടയും
തൂലുമായ്തൊഴും ശക്തിയും നീയല്ലോ
നല്ലബുദ്ധിയായ് എന്റെ മനസ്സിലും
നല്ലവാണിയായ് നാവിന്റെ തുമ്പിലും
നല്ലചെയ്തിയായ് എൻ പിഞ്ചുകുട്ടിലും
നന്മയായ് നീ നിറഞ്ഞിരിക്കേണമേ... (3)

Hindi prayer song

हमको मनकी शक्ति देना

हमको मन की शक्ति देना, मन विजय करें
दूसरों की जय से पहले, खुद को जय करें
भेद भाव अपने दिल से, साफ कर सकें
दोस्तों से भूल हो तो, माफ़ कर सकें
झूठ से बचे रहें, सच का दम भरें
दूसरों की जय से पहले, खुद को जय करें
हमको मन की शक्ति देना



School Anthem

In Nadavaramba's morning light,
We rise with dreams so bold and bright.
With hearts that seek; with minds that grow,
Mukundapuram leads as we go.

(Chorus)

Forward we march with pride and grace,
In every challenge we find our place.
With truth and wisdom as our guide,
Mukundapuram, stands by our side.

Built on vision strong and true,
With architects and teachers too.
A hope of learning safe and sound,
Where joy and purpose both are found.

From every land our teachers come,
To light the spark to fan the flame,
Together strong, we learn we soar,
To shape the world and so much more.

സ്കൂൾഗാനം

നമുക്ക് സ്വന്തമീ വിദ്യാലയം.
മണപ്പുറം നമുക്കായ് ഒരുക്കിയ
മുകുന്ദപുരം കലാക്ഷേത്രം
മുകുന്ദപുരം കലാക്ഷേത്രം. (2)
അയ്യൻചിറുകണ്ടൻ വാണൊരു നാട്ടിൽ
മിത്തും ചരിതവും വിളയാടും മുന്നിൽ (2)



കളിയുടെ ചിരിയുടെ വരയുടെ
മഹോത്സവമല്ലോ (2)
മഹോത്സവമല്ലോ.

(നമുക്കു സ്വന്തമീ)

വരു വരു ചിത്രശലഭങ്ങളെ
പാറി എത്തു കുരുന്നുകളെ (2)
സുന്ദരപൂങ്കാവനമുണ്ടിവിടെ
നീറയെ പുത്തിറങ്ങും ആകാശമുണ്ടിവിടെ. (2)
അറിവിൻ അകക്കാമ്പിളയും ആത്മവിദ്യാലയം.
ഇത് സ്വരാഗസംഗീതമുതിരും
ധന്യമാം വിദ്യാലയം
ഇത് ധന്യമാം വിദ്യാലയം.

(നമുക്ക് സ്വന്തമീ)

ഗാനരചന: ഖാദർ പട്ടേപ്പാടം
സംഗീതം : വിദ്യാധരൻമാസ്റ്റർ

VANDE MATHARAM

വന്ദേമാതരം!
സുജലാം സുഹൃദാം
മലയജശീതളാം,
സന്ധ്യശ്യാമളാം, മാതരം!
ശുഭ്രജ്യോത്സ്ന പുളകിതയാമിണിം,
ഹൃല്ലകുസുമിത ദ്രുമതലശോഭിണിം,
സുഹാസിനിം,സുമധുരഭാഷിണിം ,
സുഖദാം, വരദാം, മാതരം!
വന്ദേമാതരം!



NATIONAL ANTHEM

Jana - gana - mana - adhinayaka, jaya he
Bharata - bhagya - vidhata.
Panjab - Sindh - Gujarat - Maratha
Dravida - Utkala - Banga
Vindhya - Himachala - Yamuna - Ganga
Uchchala - Jaladhi - taranga.
Tava shubha name jage,
Tava shubha asisa mage,
Gahe tava jaya gatha,
Jana - gana - mangala - dayaka jaya he
Bharata - bhagya - vidhata.
Jaya he, jaya he, jaya he,
Jaya jaya jaya, jaya he!

Meaning of National Anthem

“Thou art the ruler of the minds of all people,
Dispenser of India’s destiny.
Thy name rouses the hearts of Punjab, Sindhu,
Gujarat and Maratha,
Of the Dravida and Odisha and Bengal;
It echoes in the hills of the Vindhyas and Himalayas,
mingles in the music of Yamuna and Ganges and is
chanted by the waves of the Indian Sea.
They pray for thy blessings and sing thy praise.
The saving of all people waits in thy hand,
Thou dispenser of India’s destiny.
Victory, victory, victory to thee.”



OUR CURRICULUM

The Curriculum prescribed by the Council for the Indian School in Certificate Examination (CISCE) New Delhi is followed.

SCHOLASTIC AREA

Class	Subjects
LKG	English, Malayalam, Mathematics, Environmental Science
UKG	English, Malayalam, Hindi, Mathematics, Environmental Science
Std. I & II	English, Malayalam, Hindi, Mathematics, Environmental Science, Computer
Std. III, IV & V	English, Malayalam, Hindi, Mathematics, General Science, Social Science, Computer, Robotics
Std. VI to VIII	English, Hindi, Malayalam, Mathematics, Physics, Chemistry, Biology, History & Civics, Geography, Computer, Robotics
Std. IX & X	English, Hindi / Malayalam, Mathematics, Physics, Chemistry, Biology, History & Civics, Geography, Computer / Physical Education / Commercial Applications
Std. XI & XII (Science)	English, Physics, Chemistry, Biology / Mathematics / Computer Science
Std. XI & XII (Commerce)	English, Economics, Business Studies, Accountancy, Mathematics / Computer Science
Std. XI & XII (Humanities)	English, History, Economics, Sociology, Political Science



CO - CURRICULAR ACTIVITIES

1. Sports
2. Music: Vocal / Instrument
3. Karate
4. Yoga
5. Dance
6. SUPW
7. Chess
8. Skating
9. Archery
10. Foreign Language Training
11. Craft

CLUBS

1. Literary & Debate Club
2. Nature Club
3. Community Club
4. Science & Technology Club
5. Robotic Club
6. Rocketry Club
6. Arts Club
7. Social & Financial Club
8. Radio & Quiz Club
9. Foreign Language Club:
10. Kinder Club

HOUSE SYSTEM

1. Jal (Blue)
2. Prakriti (Green)
3. Prithvi (Red)
4. Agni (Yellow)



DIGITAL LIBRARY

The M.A. Virtual Reality Digital Library of Mukundapuram Public School serves as a vital resource hub, supporting and inspiring the school's teaching and learning community. With a rich collection of books, periodicals, newspapers, multimedia resources, and a wide range of digital and online services, the library plays a key role in fostering academic excellence.

In today's information-driven society, the library empowers students with essential life-long learning skills and nurtures their imagination, helping them grow into informed and responsible citizens. The MPS Digital Library introduces transformative societal benefits, particularly in the realm of e-learning. By eliminating the limitations of time and space inherent in traditional libraries, it enables flexible learning anytime and anywhere.

This digital platform offers access to a vast repository of knowledge, featuring a limitless range of content and resources. It also encourages collaborative learning and seamless sharing of information, making it a cornerstone of modern education at MPS.

PATTERN OF THE ASSESSMENT

The school conducts assessments in accordance with the directives of the Council for the Indian School Certificate Examinations (CISCE).

The academic year is divided into two semesters:

- ❖ The First Semester includes the First Mid-Semester Assessment and the First Semester Examination.
- ❖ The Second Semester includes the Second Mid-Semester Assessment and the Second Semester Examination.



PATTERN OF THE ASSESSMENT

<i>Class</i>	<i>Mid Semester Exams</i>	<i>Semester Exams</i>	<i>Internal Assessment</i>
KG - V	20 Marks (Each Mid Semester)	40 Marks (Each Semester)	20 Marks Internal Each Semester
VI - VIII	20 Marks (Each Mid Semester)	80 Marks (Each Semester)	20 Marks Internal Each Semester
IX - XII	40 Marks (Each Mid Semester)	80 Marks (Each Semester)	20 Marks Internal Each Semester

GENERAL RULES & REGULATIONS

I. Attendance and Punctuality

1. The school day begins with assembly at 8:25 a.m. Students must report by 8:20 a.m.
2. A minimum of 75% attendance is mandatory for all students.
3. Latecomers must get their late-coming record signed by the class teacher before entering class.
4. Leave must be supported by a written application; for unplanned leave, a note countersigned by the Principal is required upon return.
5. Leave due to illness must be communicated within five days with a doctor's certificate and a parent/guardian's note.
6. Students recovering from contagious illnesses must remain at home and inform the Principal before returning.

II. Permissions and Campus Protocol

7. Students may not leave the campus during school hours without written permission from the Principal and Class



Teacher and must be accompanied by a parent or authorized guardian.

8. No student will be sent with unauthorized individuals unless a written note from parents/guardians is provided.
9. Visitors and personal calls are not permitted for students during school hours. Urgent messages will be relayed through the office.
10. Parents and guardians are not allowed to visit their children during class time.

III. Discipline and Conduct

11. English must be spoken at all times within the school premises and school bus.
12. Students are not allowed to change classrooms or seats without the teacher's permission.
13. Playing in classrooms and corridors is strictly prohibited; silence must be observed during class hours.
14. Scribbling or damaging walls, furniture, or property is forbidden.
15. Damage to school property must be reported and repaired or replaced by the student.
16. Students must maintain high moral standards, good manners, and respectful behaviour.
17. Serious violations will lead to suspension, at the Principal's discretion.

IV. Uniform and Personal Appearance

18. Wearing the prescribed school uniform is compulsory on all working days.
19. Students may wear casual dress only on their birthdays.
20. Boys must have neat, non-fancy haircuts. Girls must tie their hair with black bands; long hair should be made into two plaits.



21. Shoes must be polished daily. Nails must be trimmed and kept short. Nail polish is strictly prohibited.
22. Students not in uniform will not be allowed in class or on the school premises on regular working days.

V. Food

23. Lunch is provided from the common mess for students from Pre-KG to XII.
24. Breakfast is provided for students from Pre-KG to UKG.
25. Mess fees are not calculated on a daily basis; it is a fixed charge.

VI. Communication and Responsibilities

26. Parents must inform the school of any change in address or contact number immediately.
27. Teachers should be contacted only during designated hours, as shared by the teacher.
28. Homework and test modules must be completed and submitted on time. Parents must countersign test modules.

VII. Examinations and Academic Integrity

29. No retests will be provided for missed examinations.
30. Attendance for all school functions and events is compulsory.

VIII. Prohibited Items and Activities

31. Mobile phones are not allowed as per government regulations.
32. Students are not permitted to bring non-school reading material (books, newspapers, periodicals) without Principal's permission.
33. Gifts to teachers are not allowed unless permitted by the Principal.

IX. Health and Medical Care

34. For non-emergency medical needs, the school will notify the parents, and they must take the child to the hospital.



35. Students suffering from serious illness must recover fully before returning to school.

X. Special Contributions and Birthdays

36. Students may sponsor books or plant saplings on their birthdays as a contribution to the school.

FORMAL UNIFORM

BOYS:

- KG - Light blue checked shorts & Blue T- Shirt
 I-V - Grey half pants & Ash striped shirt
 VI-XII - Grey full pants & Ash striped shirt

GIRLS:

- KG - Light blue checked skirt & Blue T-shirt
 I - V - Grey pinafore & Ash striped shirt
 VI - XII - Grey pants, Ash striped shirt & Grey Waist Coat

PE UNIFORM

- KG - Pista Green T-shirt & Blue track pant
 I – XII - House colour T-Shirt & Blue track pant

SPECIAL UNIFORM

- Pre-KG to XII - Grey & Blue T Shirt and Blue track pant

UNIFORM SCHEDULE

- Monday & Friday - PE Uniform
 Tuesday & Thursday - Formal Uniform
 Wednesday & Saturday - Special Uniform



SCHOOL TRANSPORT

1. Students are generally expected to avail the school transport. Students who are willing to take the bus service, must, as a rule, continue to use the service throughout the year.
2. The school will not provide alternative transport facilities to students who miss the bus. While waiting for the school bus, students should be alert and show exemplary behaviour. Playing at these centres is strictly forbidden.
3. At the bus stop, students shall get into the bus in an orderly manner. As a safety measure, they should not put their hand or head outside the window. Inside the bus, students should not fight with each other and run around from one seat to another.
4. Children should be alert and maintain discipline in the bus.
5. After getting down from the bus, children should wait at the bus stop, till the bus moves. They should be very cautious and see that they cross the road only after the bus has left the stop.
6. Students who cause any damage to the bus will have to pay the penalty, that will be fixed by the principal based on the report from the crew.
7. The school reserves the right to deny the use of the school transport to any student at any time, to change the route or to cancel any particular route, if deemed necessary.

RECOMMENDATIONS TO PARENTS

1. Parents are especially requested to read the rules carefully and see that they are followed by their wards.
2. The school authorities rely upon the full co-operation of the parents and guardians in all matters concerning the education of their child.
3. Remarks made in the diary by the Principal or the Teacher should be acknowledged and signed.
4. It is not recommended to take your child for family and social



functions on school days, as it disrupts the learning process. Consistent cooperation between parents and school authorities ensures the success of the child.

5. Any form of criticism of a teacher or the school in front of students should be strictly avoided. In case of such circumstance(s), the student loses the respect for his/her teacher and fails to learn from him/her. If you have a genuine problem or complaint, you may approach the principal.

Fee Structure-Academic Year 2025-26

A. Academic Fee Structure (Class-wise)

Sl. No.	Class	TermI (₹)	TermII (₹)	TermIII (₹)	Total Annual Fee (₹)
1	PRE KG	7,768	7,688	5,480	20,936
2	KG	10,612	10,510	6,714	27,836
3	I - II	11,395	10,915	7,494	29,804
4	III - V	11,895	11,215	7,694	30,804
5	VI - VIII	14,002	12,935	7,943	34,880
6	IX - X	15,355	13,883	6,866	36,104
7	XI & XII (Science)	14,660	13,680	7,650	35,990
8	XI & XII (Commerce)	14,610	13,600	7,615	35,825



B. Crèche Fee Structure

Age Group	Monthly Fee (₹)	Remarks
6 months - 1 year	6,000	Excludes food
1 year - 3 years	5,000	Excludes food

Additional Information

Admission Fee:

- For all new admissions (PRE KG to Class X) : ₹ 10,000
- For all new admission to Class XI (our students): ₹ 2,500
- For admission to Class XI (other schools) : ₹ 5,000

Caution Deposit:

- PRE KG to Class VIII : ₹ 3,000
- Classes IX and XI : ₹ 5,000

Concessions:

- One-family-one-PTA fee policy will be continued.

Concessions for:

- Siblings: 25% (second child)
50% (third child) on tuition fees.
- Financially backward families (based on school-approved criteria).
- Staff children: 50% on total academic fees.

Payment Schedule:

Annual Fee Discount:

5% discount on the total net payable academic fee for those who make full payment on or before 30th June 2025.



Mid-Year Admissions:

Students admitted after the first term must pay Annual Day and PTA Fees along with their respective term fees.

The last dates for fee payment:

1 st Term	: 30 th June
2 nd Term	: 30 th October
3 rd Term	: 30 th January
Transportation Fee	: On or before 10 th of every month

Mode of Payment

MASH or Bank Transfer

Online Transfer Details:

Account details of Mukundapuram Public School

Account No. : 0792053000000334

A/c name : THE SECRETARY,
MUKUNDAPURAM
EDUCATIONAL AND
CULTURAL SOCIETY,
NADAVARAMBA

IFSC : SIBL0000792

AMENDMENT OF RULES

The principal / management has the right to introduce new rules, amend or change these rules and regulations in case of exigencies and in furtherance of the aims and objectives of the Managing Society and the school as and when the necessity arises.



JUNE 2025

1	SUN	Holiday
2	MON	Re- opening Day
3	TUE	
4	WED	
5	THU	World Environment Day
6	FRI	Bakrid (Holiday)
7	SAT	
8	SUN	Holiday - World Ocean Day
9	MON	Reopening Day - Pre KG & LKG
10	TUE	KG - Colours Day- Dress in Favourite Colour
11	WED	KG Show & Tell - Favourite Toy
12	THU	World Blood donor Day
13	FRI	Class PTA
14	SAT	Holiday
15	SUN	Holiday, Father's Day
16	MON	Nomination for School Council
17	TUE	Club Inauguration
18	WED	Election Campaigning
19	THU	Election Campaigning National Reading Day - Language Club
20	FRI	
21	SAT	Election, International Yoga Day, World Music Day
22	SUN	Holiday
23	MON	
24	TUE	
25	WED	KG - Plant a Sapling Activity
26	THU	National Anti - drugs Day - Social Science Club
27	FRI	Investiture Ceremony
28	SAT	General PTA
29	SUN	Holiday
30	MON	



JULY 2025

1	TUE	
2	WED	
3	THU	
4	FRI	KG Community Helpers - Dress Up
5	SAT	
6	SUN	Holiday - Muharram, World Zoonoses Day
7	MON	First Mid Semester Examination - Class 8
8	TUE	
9	WED	First Semester Examination - Classes 9, 10, 12
10	THU	KG - Motor Skills Day
11	FRI	World Population Day
12	SAT	Holiday
13	SUN	Holiday
14	MON	
15	TUE	
16	WED	
17	THU	
18	FRI	
19	SAT	
20	SUN	
21	MON	First Mid Semester Examination - KG to 7 & 11
22	TUE	
23	WED	
24	THU	Holiday - Karkidkavavu
25	FRI	
26	SAT	Kargil Vijay Diwas - Social Science Club, Open House - 9,10,12
27	SUN	Holiday
28	MON	
29	TUE	International Tiger Day
30	WED	International Friendship Day
31	THU	



AUGUST 2025

1	FRI	Verve 2026 Prelims
2	SAT	Verve 2026 Prelims
3	SUN	Holiday
4	MON	Verve 2026 Prelims
5	TUE	Verve 2026 Prelims
6	WED	Verve 2026 Prelims
7	THU	
8	FRI	
9	SAT	Holiday
10	SUN	Holiday
11	MON	
12	TUE	KG Little Leaders - Dress Up as Freedom Fighters
13	WED	
14	THU	
15	FRI	Holiday - Independence Day
16	SAT	
17	SUN	Holiday
18	MON	
19	TUE	
20	WED	
21	THU	KG Fireless Cooking
22	FRI	
23	SAT	
24	SUN	Holiday
25	MON	
26	TUE	Verve 2026
27	WED	Verve 2026
28	THU	Holiday - Ayyankali jayanthi
29	FRI	
30	SAT	
31	SUN	Holiday



SEPTEMBER 2025

1	MON	
2	TUE	
3	WED	Onam Celebration & School closes for Onam Holidays
4	THU	
5	FRI	Teacher's Day, Thiruvonam, Muharam
6	SAT	Nutritions Week:
7	SUN	Holiday - Sree Narayana Guru Jayanti
8	MON	
9	TUE	
10	WED	
11	THU	
12	FRI	
13	SAT	Holiday
14	SUN	Holiday Sreekrishna Jayanti, Hindi Diwas
15	MON	School reopens after onam holidays
16	TUE	
17	WED	First Semester Examination -class 8 & 11
18	THU	Second Mid Semester Examination - 9, 10, 12
19	FRI	
20	SAT	
21	SUN	Holiday - Sree Narayana Guru Samadhi
22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	School Exhibition
27	SAT	
28	SUN	Holiday
29	MON	
30	TUE	Holiday - Durgashtami



OCTOBER 2025

1	WED	Holiday - Vjayadasami
2	Thu	Holiday - Gandhi Jayanthi
3	FRI	Annual Tour - 9 to 12
4	SAT	
5	SUN	Holiday
6	MON	First Semester Examination - KG to 7
7	TUE	
8	WED	
9	THU	
10	FRI	World Mental Health Day
11	SAT	Holiday
12	SUN	Holiday
13	MON	
14	TUE	
15	WED	
16	THU	
17	FRI	
18	SAT	
19	SUN	Holiday
20	MON	Holiday Diwali
21	TUE	
22	WED	
23	THU	
24	FRI	Khel MPS
25	SAT	Khel MPS
26	SUN	Holiday
27	MON	Second Mid Semester Examination - 8 & 11
28	TUE	
29	WED	
30	THU	
31	FRI	



NOVEMBER 2025

1	SAT	Keralapiravi - Literary Club Open House - KG TO VII
2	SUN	Holiday
3	MON	Second Semester Examination - 10 & 12
4	TUE	
5	WED	
6	THU	
7	FRI	National Cancer Awareness Day, World Kindness Day Annual Tour KG to 8
8	SAT	Holiday
9	SUN	Holiday
10	MON	World Science Day
11	TUE	
12	WED	
13	THU	
14	FRI	Children's Day
15	SAT	
16	SUN	Holiday
17	MON	
18	TUE	
19	WED	International Men's Day
20	THU	
21	FRI	
22	SAT	
23	SUN	Holiday
24	MON	Second Semester Examination - 8, 9 & 11
25	TUE	
26	WED	National Milk Day, Open House - 10 & 12
27	THU	
28	FRI	
29	SAT	
30	SUN	Holiday



DECEMBER 2025

1	MON	
2	TUE	
3	WED	Second Mid Semester Examination KG to 6
4	THU	
5	FRI	First Model Examination -10&12
6	SAT	
7	SUN	Holiday
8	MON	
9	TUE	
10	WED	Human Rights Day
11	THU	KG Gallery Walk - Class Tour of Arts & Crafts Exhibit
12	FRI	
13	SAT	Holiday
14	SUN	Holiday
15	MON	
16	TUE	X' Mas Celebration
17	WED	
18	THU	
19	FRI	
20	SAT	Annual Day
21	SUN	Holiday
22	MON	National Mathematics Day
23	TUE	
24	WED	
25	THU	
26	FRI	
27	SAT	
28	SUN	Holiday
29	MON	
30	TUE	
31	WED	



JANUARY 2026

1	THU	
2	FRI	Holiday - Mannam Jayanti
3	SAT	Open House - 8,9 &11
4	SUN	Holiday
5	MON	National Bird Day - Nature Club
6	TUE	
7	WED	
8	THU	
9	FRI	
10	SAT	Holiday
11	SUN	Holiday, Road Safety Awareness Day - Community Club
12	MON	Pre - Board Examination - 10 & 12
13	TUE	
14	WED	
15	THU	
16	FRI	
17	SAT	
18	SUN	Holiday
19	MON	
20	TUE	
21	WED	
22	THU	
23	FRI	
24	SAT	
25	SUN	Holiday
26	MON	Holiday - Republic Day - Social Science & Arts Club National Girl Child's Day
27	TUE	
28	WED	
29	THU	
30	FRI	
31	SAT	



FEBRUARY 2026

1	SUN	Holiday
2	MON	
3	TUE	
4	WED	
5	THU	
6	FRI	
7	SAT	
8	SUN	Holiday
9	MON	
10	TUE	National Deworming Day
11	WED	
12	THU	Second Semester Examination - class VII
13	FRI	World Radio Day
14	SAT	Holiday
15	SUN	Holiday - Mahasivarathri
16	MON	
17	TUE	
18	WED	
19	THU	
20	FRI	
21	SAT	
22	SUN	Holiday
23	MON	
24	TUE	
25	WED	
26	THU	
27	FRI	
28	SAT	National Science Day



MARCH 2026

1	SUN	Holiday
2	MON	
3	TUE	World Wild life Day, Open House - Class7
4	WED	
5	THU	
6	FRI	
7	SAT	
8	SUN	Holiday International Women's Day
9	MON	Second Semester Examination - KG to VI
10	TUE	
11	WED	
12	THU	
13	FRI	
14	SAT	Holiday
15	SUN	Holiday
16	MON	
17	TUE	
18	WED	
19	THU	
20	FRI	
21	SAT	
22	SUN	Holiday, World Water Day
23	MON	
24	TUE	
25	WED	
26	THU	
27	FRI	
28	SAT	
29	SUN	Holiday
30	MON	
31	TUE	Annual Result



APRIL 2026

1	WED	
2	THU	
3	FRI	
4	SAT	
5	SUN	Holiday
6	MON	
7	TUE	
8	WED	
9	THU	
10	FRI	
11	SAT	Second Saturday
12	SUN	Holiday
13	MON	
14	TUE	
15	WED	
16	THU	
17	FRI	
18	SAT	
19	SUN	Holiday
20	MON	
21	TUE	
22	WED	
23	THU	
24	FRI	
25	SAT	
26	SUN	Holiday
27	MON	
28	TUE	
29	WED	
30	THU	



MAY 2026

1	FRI	Holiday - May day
2	SAT	
3	SUN	Holiday
4	MON	
5	TUE	
6	WED	
7	THU	
8	FRI	
9	SAT	Second Saturday Holiday
10	SUN	Holiday
11	MON	
12	TUE	
13	WED	
14	THU	
15	FRI	
16	SAT	
17	SUN	Holiday
18	MON	
19	TUE	
20	WED	
21	THU	
22	FRI	
23	SAT	
24	SUN	Holiday
25	MON	
26	TUE	
27	WED	
28	THU	
29	FRI	
30	SAT	
31	SUN	Holiday

NB: All dates are tentative.

[illegible]

[illegible]

[illegible]

[illegible]



INCOMPLETE UNIFORM					
Sl. No	Date	Day	Reason	Class teacher's Sign	Parent's Sign

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]



RECORDS OF FEES REMITTED

Date	Particulars	Amount Remitted	Initial of Receiver	Initial of Parent

Remittance of Fees

- ❖ Ist Term Fee before 10th June.
- ❖ Food Fee and Examination Fee should be remitted along with the IInd Term Fee before 10th September.
- ❖ IIIrd Term Fee before 10th January
- ❖ Transport Fee before 10th of every month
- ❖ Late fee will be charged after due date
- ❖ Bring Diary compulsorily for fee remittance.



Class Timetable									
DAY	1	2	3			4	5	6	8
MON									
TUE									
WED									
THU									
FRI									
SAT									